



# KITITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

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### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** November 4, 2025- UPDATE 2/18/2026  
**SUBJECT:** BL-25-00016 Andersen

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> <li>4. Any additional development on Eagle Rest Road will require Private Road Certification prior to occupancy.</li> </ol> <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.</p> <p>Update 2/18/2026</p> <ol style="list-style-type: none"> <li>5. Any additional development on Ellensburg Ranches Rd will require Partial Private Road Certification.</li> </ol>
<b>ENGINEERING</b>	<p>Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)</p>
<b>SURVEY</b>	<p>Waiting for final application/Record of Survey before making comments</p> <p>UPDATE 02/18/2026</p> <ol style="list-style-type: none"> <li>1. Please show and label Eagles Nest Road through Parcel A. Please label this as a private road and include the surfacing material. If you choose to include the easement limits, please show the easement width.</li> <li>2. There is likely a structure on Parcel A, near the West boundary. Either show this, or notify the county that it is a trailer, concrete pad, or other non-structure.</li> </ol>

	3. Note 5 does not meet the intent of RCW:58.09.090(1)(d)(iv), or WAC 332-130. While this code is being interpreted from whether a Record of Survey is required, it stands to reason that the same level of accuracy would be met on a Record of Survey. Please change this tolerance to 0.50' and label corners accordingly. NOTE: An opinion from DNR's Survey Advisory Board deeming the existing note as suitable would be an acceptable alternative to changing Note 5. (JT)
<b>TRANSPORTATION CONCURRENCY</b>	No transportation concurrency management requirement for this project.(RC)
<b>FLOOD</b>	No comments. (SC)
<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	No Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.